

Order Entry Report

Date Range: 2025-07-01 to 2026-07-31

Mode: Summarised (grouped by employee)

Orders Created Per Employee (Total)

Employee	Total Orders Created
Aqib Majeed	1824
Kate Griffiths	1787
Sophie Lines	982
Emily Morton	757
Cathy Green	168
Helen Lamb	39
Catrin Hollings	35
Ryan Swaine	2
Derek Lamb	1

Orders Modified Per Employee (Total)

Employee	Total Orders Modified
Kate Griffiths	1887
Aqib Majeed	1848
Sophie Lines	937
Emily Morton	707
Cathy Green	169
Catrin Hollings	38
Helen Lamb	36
Ryan Swaine	7
Derek Lamb	1
Steve Nixon	1

Orders Checking Started Per Employee (Total)

Employee	Total Checking Started
Kate Griffiths	1862
Aqib Majeed	1829

Sophie Lines	925
Emily Morton	809
Zoey Teal	119
Michael Lamb	57
Catrin Hollings	28
Helen Lamb	7
Derek Lamb	1
Cathy Green	1

Customer Confirmations Sent Per Employee (Total)

Employee	Total Confirmations Sent
Kate Griffiths	1831
Aqib Majeed	359
Sophie Lines	184
Catrin Hollings	16

Quotes Sent Per Employee (Total)

Employee	Total Quotes Sent
Kate Griffiths	238
Aqib Majeed	73
Sophie Lines	27
Emily Morton	11
Catrin Hollings	4

Proforma Sent Per Employee (Total)

Employee	Total Proforma Sent
Kate Griffiths	323
Aqib Majeed	166
Sophie Lines	40
Catrin Hollings	16
Emily Morton	2
Derek Lamb	1

Delivery Notifications Sent Per Employee (Total)

Employee	Total Delivery Notifications Sent
Aqib Majeed	5014
Kate Griffiths	444
Michael Lamb	117
Sophie Lines	44
Zoey Teal	23
Derek Lamb	1
Catrin Hollings	1

Invoices Created Per Employee (Total)

Employee	Total Invoices Created
Emma Clark	3692
Cathy Green	1839
Helen Lamb	169
Derek Lamb	14
Michael Lamb	4

Invoices Emailed Per Employee (Total)

Employee	Total Invoices Emailed
Zoey Teal	4997
Helen Lamb	275
Emily Morton	215
Derek Lamb	1
Sophie Lines	1